Follow these steps to share a file using WeTransfer:

- **Step 1:** Open file in the computer where it is located.

- **Step 2:** Go to WeTransfer website(https://wetransfer.com/)

- **Step 3:** Just click on the ellipsis symbol "(...)" to reveal the email/link transfer switch.

- **Step 4:** Click on Add Files. Locate the file that you want to upload and click open.

- **Step 5:** Click on 'Transfer'. This will transfer your files to that concern person.